

# Notes

## Disability Advisory Group

**Wednesday 27 November 2024**

*The Minutes of the Disability Advisory Group held on 27 November 2024 were accepted on*

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## 1 OPENING AND ACKNOWLEDGEMENT OF COUNTRY

The Presiding Member, Councillor Nat Latter, opened the meeting at 6.03pm and delivered the Acknowledgement of Country.

### Noongar Language

*Ngalla City of Bayswater kaatanginy baalapa Noongar Boodja baaranginy, Wadjuk moort Noongar moort, boordiar's koora koora, boordiar's ye yay ba boordiar's boordawyn wah.*

### English Language Interpretation

*We acknowledge the Traditional Custodians of the Land, the Whadjuk people of the Noongar Nation, and pay our respects to Elders past, present and emerging.*

## 2 ATTENDANCE

### Members

Cr Nat Latter	Chairperson
Cr Sally Palmer	
Stuart Jenkinson	
Kay Barnard	
Eva Di Blasio	

### Officers

Helen Smith	Manager Community Development
Simon Fleming	Acting Manager Environmental Health and Statutory Building
Fatima Al Ghanimi	Acting Manager Transport and Building
Melissa Dias	Coordinator Community Development
Stephanie Barrett	Executive Assistant Support (Note Taker)

### Leave of Absence

Nil

### Apologies

Cr Assunta Meleca	
Cr Dan Bull	
Kim Hutchinson	
Caoibhe Hendy	
Bianca Sandri	Director Community Services
Michael Worthington	Manager Environmental Health and Statutory Building
Wardia Du Toit	Executive Assistant Community Services

### 3 DISCLOSURE OF INTEREST SUMMARY

In accordance with section 5.65 of the *Local Government Act 1995*:

A member who has an interest in any matter to be discussed at a Council or Committee meeting that will be attended by the member must disclose the nature of the interest -

- (a) in a written notice given to the CEO before the meeting; or
- (b) at the meeting immediately before the matter is discussed.

No disclosures of interest were made at the meeting.

### 4 TERMS OF REFERENCE

#### **Purpose**

The purpose of the Disability Advisory Group (DAG) is to offer guidance to the City on issues impacting people with a disability. The group will also provide advice on the development and implementation of the City's Access and Inclusion Plan.

Development applications and City-based works can be referred to the group to request the group's feedback.

#### **Membership**

Four Elected Members as appointed by Council.

Two staff members, as appointed by the Director Community Services.

Up to five Community Members, who will be selected by the Elected Members and Staff Members who are members of the group.

Community members must:

1. Reside in the City of Bayswater, or represent a service provider or organisation within the City of Bayswater; and
2. Live with a disability or are a parent, carer, advocate of a person with a disability, or be able to contribute expertise or advice on disability.

Members will be appointed for a two-year term in line with the local government elections.

If a member fails to attend three consecutive meetings of the group, their appointment shall be automatically terminated unless leave of absence has been granted.

Members must abide by the City of Bayswater *Code of Conduct for Council Members, Committee Members and Candidates*.

#### **Chairperson**

The Advisory Group members are to elect a Chairperson and Deputy Chairperson at the first meeting, both of whom must be an Elected Member of Council.

The Chairperson will preside at all meetings.

In the absence of the Chairperson, the Deputy Chairperson will assume the Chair, and in their absence, a person is to be elected by the Advisory Group present to assume the Chair.

The Chairperson is responsible for the proper conduct of the Advisory Group.

**Delegated Authority**

This group performs an advisory function and does not have any delegated authority.

**Meetings**

The Group shall meet no more than quarterly at the City of Bayswater Civic Centre.

Relevant staff members and guests may be invited to the meetings at the Chairpersons' discretion.

**Administration**

Notification of the meeting will be provided at least a fortnight prior to the meeting date.

An agenda shall be provided to members one week before the meeting.

Minutes of the meeting will be provided to all members, and all City Councillors, within 14 calendar days following the meeting date.

**Liaison Officer**

Director Community Services.

**5 CONFIRMATION OF MINUTES**

**The Minutes of the Disability Advisory Group held on 14 August 2024 were confirmed as a true and correct record.**

**Cr Sally Palmer Moved, Eva Di Blasio Seconded.**

**6 ITEMS FOR DISCUSSION**

Nil.

**7 CITY UPDATES****7.1 Consultation for Access and Inclusion Plan**

The City's Access and Inclusion Plan 2020-2024 is due for review as legislated by the *Disability Services Act 1993*. The City engaged members from the Disability Advisory Group in a pre-engagement process and has now completed the Access and Inclusion Engagement Plan (refer Attachment 7.1.1).

Engagement with the community will commence in November 2024 via a survey, followed by workshops with the community in December 2024.

**Group Comments**

The Coordinator Community Development provided an overview of the consultation process. Community engagement is being undertaken via a number of formats, including:

- Online survey on Engage Bayswater
- Pop-up engagement activities at City facilities and local shopping centres
- Pop-up engagement sessions
- Workshops with students
- Workshops with community members and relevant community organisations

- Consultation with internal service providers who work with community members of diverse abilities and backgrounds.

Feedback from the Communications team indicates that the more targeted approach results in higher engagement. The Group also discussed options to encourage participation in the engagement process:

- Coffee van at pop ups
- Coffee vouchers to local café
- City of Bayswater merchandise giveaways.

The group noted that the workshop booking page does not provide details of the format of the workshop, the questions that will be asked or any general information on what to expect. City staff agreed this was an issue and will update the website with this information.

Action:

1. Engage Bayswater to be updated to provide more details about the workshops.

## 7.2 International Day of People with Disability

In keeping with the theme for International Day of People with Disability - '*Confident, Capable and Creative: Come with Me*', the City is hosting a silent disco event for all age groups and abilities on 3 December 2024 at Morley Community Centre.

Two sessions are being scheduled:

- Family session for ages 0-12 from 4-5pm; and
- Sunset session for ages 12+ at 5-6pm

Bookings are required and can be made via the [Eventbrite](#) link.

Group Comment:

The Group noted that the venue has been changed from the Morley Community Centre to the Morley Sport and Recreation Centre. The City's Communications team will advertise the change.

Approximately 60 bookings have been received so far. Funding has been provided via a State Government grant.

The silent disco will also provide the following activities:

- Sensory toys
- A quiet room
- Fidget stations
- Craft stations.

It was noted that the City's theme is not aligned with the international theme for International Day of People with Disability. The City's Coordinator Community Development advised that the City aligned with the WA theme, and the funding provider.

### **7.3 Access and Inclusion Plan 2020–2024 - Information Update June-August 2024**

An update on disability projects/initiatives that have been completed by the City and delivered between June-August 2024 is provided at Attachment 7.3.1 for noting.

#### Group Comment:

The City has introduced a quiet zone for community events. This was set up at Avon Descent and was well utilised.

Modifications to Emberson Reserve parking bays have been completed, with ACROD bays located in Paine Road.

The Transport Infrastructure Manager explained that improvements in accessibility were ongoing as part of the City's Capital Works and Operational budgets. Audits had been carried out of the parking bays ACROD compliance throughout the City, where some has already been completed. The City will continue to upgrade parking bays, and accessibility ramps to ACROD compliance through its operational and capital budgets.

## **8 GENERAL BUSINESS**

### **8.1 Art Awards**

It was noted that the Art Awards did not have a specific 'disability' category and that last year's winner was a disabled artist. The following comments are noted:

- Need to be transparent around the process.
- Consider having an 'Artist in Residence' for artists with a disability. Expressions of Interest for the Artist In Residence are open to anyone but the City will consider this option.
- Review and consider any potential barriers around submissions and encourage artists to contact the City for assistance.

### **8.2 Garden Services for Older Community Members**

Councillor Sally Palmer enquired as to whether the City has a Policy to assist the elderly around the home. She has been approached by a resident who has difficulty with removing green waste from their garden.

#### Actions:

1. Officers will package up available information for Councillor Palmer to provide to the resident who is seeking assistance with removing green waste.
2. At the March 2024 Annual General Meeting, the Council directed the City to create a 'Tree Champion' program to support increased tree canopy. Officers will provide an update on the program to the next DAG meeting.

### **8.3 Data Collection - Grouping Carers and People with Disabilities Together**

Councillor Nat Latter asked why people with disabilities and carers are often grouped together for the purpose of surveys/feedback etc. Officers advised that this was in keeping with standard practices. The Australian Bureau of Statistics also uses this grouping.

The 'voice' of the carer can often be very different to that of the person with the disability. There are situations where this grouping would be helpful, such as when it is a child with a disability. The comments of the group were noted.

#### 8.4 Calendar of City Events

Members would like the opportunity to view a list of the significant dates that the City of Bayswater celebrates and provide feedback.

Action:

1. A list/calendar of events for 2025 is to be provided in the 19 March 2025 agenda.

#### 8.5 2025 Meeting Dates

19 March 2025
18 June 2025
17 Sept 2025
17 Dec 2025

#### 9 NEXT MEETING

The next meeting of the Disability Advisory Group will take place at 6.00pm on Wednesday, 19 March 2025 in the Committee Room, City of Bayswater, 61 Broun Avenue, Morley.

#### 10 CLOSURE

There being no further business, the Chairman Cr Nat Latter, closed the meeting at 6.55pm.